

**Conference of Management Authorities (CMA) Meeting Minutes
Conference Call June 10, 2011 9:00 – 10:30AM**

In attendance:

Representatives:	Name of Representative
Wildlife Management Advisory Council (NWT)	Rob Gau
Gwich'in Renewable Resources Board	James Firth (also SARC Chairperson)
Sahtu Renewable Resources Board	Walter Bezha, SRRB Chairperson
Wek'èezhii Renewable Resources Board	Jody Snortland Pellissey, Executive Director
	Grant Pryznyk, CMA Chairperson
Tłjchǫ Government	John B. Zoe, Senior Advisor
	Marjorie Matheson-Maund, Implementation Coordinator
Department of Environment & Natural Resources, GNWT	Ernie Campbell, Assistant Deputy Minister, ENR
	Susan Fleck, Director, Wildlife Division
	Arthur Beck, NWT Métis Nation Member
	Marie-France Bernèche, Environmental Projects Officer
Invited Guests	
SARC Chairperson	James Firth
Species at Risk Secretariat	
	Joanna Wilson, Species at Risk Implementation Supervisor
	Michelle Henderson, Species at Risk Coordinator
Regrets	
Government of Canada	Bruce MacDonald, Environment Canada
	Ifan Thomas, Parks Canada
	Teresa Joudrie, Aboriginal Affairs and Northern Development Canada

[9:10am – meeting called to order]

1. **Introductions** *(led by Grant Pryznyk)*
2. **Agenda** *(led by Grant Pryznyk)*
 - a. Decision: Consensus to approve agenda.
3. **Minutes from last meeting**: Review of action items from last meeting *(led by Grant Pryznyk)*
 - a. Action: Secretariat to maintain a list of all action items to review with CMA yearly.
Suggestion to code action items by #-DD-MM-YYYY.
 - b. Decision: Consensus to approve minutes from January 2011 face-to-face meeting.
4. **CMA decisions made since last meeting**: Review of decisions made since January 2011 meeting *(led by Joanna Wilson, Secretariat)*

- a. CMA letterhead approved by Chairperson, February 7, 2011
 - b. Approval that the Akaitcho Territory Government, Dehcho First Nations and the NWT Métis Nation be invited to come to future CMA meetings at the 'Participant' level – recommendation at January 2011 meeting, followed by agreement from Tłıchǫ Government (email February 18, 2011) and WRRB (email January 28, 2011, WRRB Motion #223-27-01-2011).
 - c. Letter from CMA to SARC about approving the assessment schedule approved by Chairperson February 28, 2011 and Alternate Chair March 1, 2011.
5. **CMA letters sent and received since last meeting** (*led by Joanna Wilson, Secretariat*)
- a. Letter from CMA to SARC about approval of the 2012-2016 Assessment Schedule; sent March 31, 2011.
 - b. Letter from SARC to CMA about knowledge gaps for species on the assessment schedule; received June 8, 2011
6. **Government of the Northwest Territories (GNWT) report on actions and Minister's annual report** (*led by Ernie Campbell, ENR*)
- a. Minister of ENR is to report to CMA under several sections in *Species at Risk (NWT) Act*. The Minister's annual report for 2010/2011 was presented to CMA.
 - b. No agreements, orders, exemptions or permits were issued under the *Species at Risk (NWT) Act* in the 2010-2011 fiscal year.
 - c. Action: CMA representatives to inform Secretariat of any formatting changes desired in future ENR annual reports.
7. **Review of information gaps identified by SARC for species on the 2012-2016 Assessment Schedule** (*led by James Firth, SARC Chairperson*)
- a. SARC has identified key knowledge gaps for species to be assessed in the next five years.
 - b. SARC is thanked for providing this useful summary, which will be helpful to the Management Authorities in planning their work.
 - c. Updates were provided on some projects that could help to fill these knowledge gaps:
 - i. ENR and WMAC(NWT) are working on a project to collect Traditional Knowledge (TK) on Peary Caribou by doing interviews in at least one Inuvialuit community. This will be based on the approach that WMAC (NWT) has taken to collect TK on Polar Bear.
 - ii. ENR biologist Suzanne Carrière has been working with Hairy Rockcress expert Jim Harris, who is coming up from Utah Valley University to study the plant in the Cape Bathurst area in summer of 2011.
 - iii. ENR put in a proposal to the Northwest Territories Cumulative Impact Monitoring Program (NWT CIMP) to collect TK on Northern Leopard Frog, Western Toad and Red-sided Garter Snake, but were unsuccessful in obtaining funding. ENR will try to find another source of funding.

- iv. A planned high arctic survey for Peary Caribou did not receive funding from the federal government. ENR is going to purchase fuel ahead of time to try to help with costs for this survey next year.
 - v. WRRB received some funding from the Species at Risk Stewardship Program for work on Boreal Caribou habitat and habitat use, but is still waiting to hear about additional funding for this project. Without additional funding it may not go forward this year.
8. **CMA Annual Report** (*led by Michelle Henderson, Secretariat*)
- a. Action: Secretariat to put the section 'Progress April 1, 2010 to March 31, 2011' in bullet form.
 - b. Action: Secretariat to ensure Dene fonts are used in the annual reports.
 - c. Decision: Consensus to approve the content of CMA Annual Report.
9. **Species at Risk Stewardship Program**: An update on projects funded for 2011-2012 was presented. Reports from last year's projects are available on www.nwtspeciesatrisk.ca (*led by Michelle Henderson, Secretariat*).
- a. It was suggested to put a theme to the projects that are solicited each year. One option for a theme would be the species that are being assessed in upcoming years.
 - b. The Stewardship Subcommittee is interested in hearing ideas about what the focus and priorities of the program should be, and ideas for spreading the word about the Program.
 - c. Action: Subcommittee to create a slip to insert into current Stewardship Program brochure including information on past successful projects to assist with applications.
 - d. Action: Subcommittee to come up with some ideas for themes for future years to consider.
10. **CMA Work plan**: Review of CMA work plan (*led by Michelle Henderson, Secretariat*)
- a. SARC approves status reports after the relevant Management Authorities have reviewed it. Once SARC approves the status reports, they assess the species and the assessments go to the CMA. It will be at least one more year from now before the CMA meets to discuss listing of a species. Management Authorities need to think about what they will do in their organizations to prepare for the meeting.
 - b. Action: Secretariat to indicate on the work plan which Management Authorities each draft status report will be going to for review.
 - c. Action: Secretariat to add footer with the date and version number to work plan.
 - d. Decision: Consensus to approve CMA annual work plan with changes described above.
11. **Species at Risk (NWT) Act Implementation Funding**: (*led by Joanna Wilson, Secretariat*)
- a. The wildlife co-management boards and Tłı̨chǫ Government have each identified what they expect their additional costs will be associated with fulfilling obligations under the

Act (outside meetings), such as reviewing management plans and carrying out consultations.

- b. ENR is drafting a letter to Aboriginal and Northern Development Canada (AANDC) and GNWT Department of Aboriginal Affairs and Intergovernmental Relations (DAAIR) highlighting these additional responsibilities and additional costs. ENR will copy wildlife co-management boards and Tłjchq Government on the letter.
- c. Management Authorities can also bring up this issue with their implementation committees.

12. Website update *(led by Michelle Henderson, Secretariat)*

- a. CMA representatives support receiving documents through the CMA intranet site, rather than by email.
- b. Other CMA documents that are not public can also be posted to the intranet.
- c. Secretariat will set up logins and passwords for access to Intranet.
- d. Action: Secretariat to give a workshop on using the NWT Species at Risk website and intranet at next face-to-face CMA meeting.
- e. Action: Secretariat to report to CMA on number of hits to website.

13. Next meeting

- a. Conference Call: November 2011 may not be needed, so Secretariat will follow-up closer to date
- b. Face-to-face: January 11 - 12, 2012 in Yellowknife, NT
- c. June meetings to be in communities and January meetings in Yellowknife.
- d. CMA administrative business be dealt with on conference calls so that face-to-face meetings can be spent on items requiring discussion.
- e. Northwest Territory Métis Nation, Akaitcho Territory Government and Dehcho First Nations have been added to the CMA contact list and will receive future CMA email correspondence.
- f. Action: Secretariat to set up a five-year calendar for meeting dates and locations for approval by CMA at next meeting.
- g. Action: Secretariat to check on need for November conference call and inform CMA representatives by August 31st.
- h. Action: Secretariat to add Bring Forward items and future meeting dates to draft agendas.

[10:30AM meeting adjourned]