

Approved December 13, 2012

**The Conference of Management Authorities (CMA)
Date: June 4 – 6, 2012
Norman Wells, NWT**

Day 1: Orientation and refresher session

In attendance:	Representative for:
Charlie Snowshoe	Gwich'in Renewable Resources Board
Stephen Charlie	Government of the Northwest Territories
Alex Bradley	Wildlife Management Advisory Council (NWT)
James Firth	Species at Risk Committee (SARC) Chairperson
Rob Kent	Parks Canada
Rob Gau	Wildlife Management Advisory Council (NWT)

Half-hour orientation session to acquaint new members with the purpose and functions of the Conference of Management Authorities (CMA).

Call to Order - 7:00PM

In attendance:	Representative for:
Stephen Charlie	Government of the Northwest Territories (GNWT)
Lynda Yonge	Government of the Northwest Territories (GNWT)
Charlie Snowshoe	Gwich'in Renewable Resources Board (GRRB)
Amy Thompson	Gwich'in Renewable Resources Board (GRRB)
Cindy Allen	Gwich'in Renewable Resources Board (GRRB)
James Firth	Species at Risk Committee (SARC), Chairperson
Marjorie Matheson-Maund	Tłjchq Government
Rob Kent	Government of Canada (Parks Canada)
Teresa Joudrie	Government of Canada (Aboriginal Affairs and Northern Development Canada)
Rob Gau	Wildlife Management Advisory Council (NWT) (WMAC (NWT))
Alex Bradley	Wildlife Management Advisory Council (NWT) (WMAC (NWT))
Jody Snortland Pellissey	Wek'èezhii Renewable Resources Board (WRRB)
Grant Pryznyk	Wek'èezhii Renewable Resources Board (WRRB), CMA Chairperson (Day 2 and 3)
Debby Simmons	Sahtu Renewable Resources Board (SRRB)
Walter Bayha	Sahtu Renewable Resources Board (SRRB), CMA Alternate Chairperson
Dr. Alistair Bath	Observer
Joanna Wilson	Species at Risk Secretariat
Michelle Henderson	Species at Risk Secretariat

1. Opening Prayer – *led by Walter Bayha*
2. Introductions – *led by Walter Bayha*
Decision #D2012060401: Consensus to allow Dr. Alistair Bath to observe CMA meeting.

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3. Agenda – *led by Walter Bayha*
Decision #D2012060402: Switch item 12 for Item 13. Consensus to approve agenda with no further changes.
4. Minutes from January 2012 meeting – *led by Walter Bayha*
Decision #D2012060403: Consensus to approve January 2012 meeting minutes with no changes.
5. Review of action items – *led by Joanna Wilson*
Updates on progress for action items from January 2012 face-to-face meeting.
 - GNWT will update the group further on the Government of Canada's role under the *Species at Risk (NWT) Act* and the implications of devolution after it receives legal opinions.
 - Secretariat reported on how CMA honoraria rates were established. CMA is categorized as an 'Advisory Board', which sets a range of rates for honoraria. CMA may choose to submit a request for honoraria rate increase to ENR.
6. Review of CMA decisions since January 2012 meeting – *led by Joanna Wilson*
Decision #D2012060404: Standing invitations for observers and participants to attend future CMA meetings, as previously approved by the CMA, approved for sending by Chairperson May 4, 2012
7. CMA letters sent and received since January 2012 meeting – *led by Joanna Wilson*
 - No letters sent
 - One letter received from the Species at Risk Committee (proposed assessment schedule for 2012-2017)
8. Updates from Management Authorities and Participant Organizations – *led by Walter Bayha*
Updates on actions taken since last CMA meeting and changes to representatives
 - Government of the Northwest Territories:
 - The Minister of Environment and Natural Resources (ENR) submitted the 2011-12 ENR Annual Report to the CMA.
 - ENR received results of the *Species at Risk (NWT) Act* internal audit. ENR is working to correct two areas of non-compliance.
 - Action #A2012060401: ENR to look into whether the legislation allows the organization whose SARC appointee is the Chairperson to send their designated alternate in addition to the SARC Chairperson.
 - Action #A2012060402: ENR to explore how SARC alternate members can be compensated for work that is necessary to keep informed on SARC activities.
 - Wildlife Management Advisory Council (NWT):
 - CMA representatives have been updating WMAC (NWT) on CMA activities.
 - Government of Canada

- Parks Canada has a new representative who will continue to work with other representatives to find consensus for the Government of Canada.
 - Some regional changes in staff with Parks Canada and Aboriginal Affairs and Northern Development Canada.
 - Sahtu Renewable Resources Board
 - Has hired a new Executive Director, Deborah Simmons
 - Wek'èezhii Renewable Resources Board
 - Has no actions to report
 - Gwich'in Renewable Resources Board
 - Reported on a species at risk workshop in Whitehorse, YT in March 2012.
 - Participated in a panel session on traditional knowledge. More discussion about traditional knowledge at future workshops requested.
 - Tłıchǫ Government
 - Has no actions to report
9. Species at Risk Committee (SARC) Update – *led by James Firth*
- SARC has not received any applications for species to be assessed.
 - SARC has reviewed the SARC Species Assessment Process based on recommendations from the CMA.
 - Management Authorities have been sent four draft species status reports for: polar bear, Peary caribou, woodland caribou (boreal population), and hairy braya. Management Authorities are responsible for reviewing the draft status reports to ensure accuracy and completeness.
 - SARC recommended to stewardship subcommittee that if all funding is not used, the subcommittee could fund larger projects.
 - SARC has completed practice assessments on the first four species, which has helped members and alternates realize the importance of preparation ahead of time.
 - Recommendation for CMA representatives to encourage dialogue with SARC members and alternates after and between meetings.
 - Action #A2012060403: Management Authorities to complete review of draft species status reports by October 5, 2012 (for hairy braya, Peary caribou, and polar bear) and October 12, 2012 (for boreal caribou).
10. Selection of Chairperson and Alternate Chairperson – *led by Joanna Wilson*
- Decision #D2012060405: Grant Pryznyk is appointed as Chairperson until June 2014.
- Decision #D2012060406: Walter Bayha is appointed as Alternate Chairperson until June 2014.
11. Species Assessment Schedule 2012-2017 – *led by James Firth*
- Part of the purpose of the CMA is to provide direction, coordination and leadership with respect to the assessment of species at risk. CMA must review and approve the species assessment schedule by September 30 each year. A revised assessment schedule for 2012-2017 has been proposed by SARC. Information for status reports must be gathered 1-2 years ahead of the estimated assessment date.*

- Action #A2012060404: Government of Canada will coordinate a response with Environment Canada and give approval or feedback to CMA by June 19, 2012.
Decision #D2012060407: The Conference conditionally approved the proposed assessment schedule with no changes, pending approval by Government of Canada.
12. Learning Session – *led by Dr. Alistair Bath, Memorial University*
Facilitated workshop and presentation: From Win-Lose to Win-Win: The Role of Human Dimensions in Wildlife Research and Management. See photographs at the end of this document from the facilitated session on strengths and weaknesses of the CMA. There is a need for the CMA to discuss ‘commitment’ and what it means for the CMA and its member organizations.
Action #A2012060405: Secretariat to provide a copy of Dr. Bath’s presentation to CMA representatives.
13. Guidelines and templates for Management Plans and Recovery Strategies – *led by Joanna Wilson*
Draft guidelines and a draft template were reviewed and discussed. The intent is to approve these documents in December 2012.
Action #A2012060406: Secretariat to work with Government of Canada to expand on the planning partners section of Guidelines.
Action #A2012060407: Management Authorities to review guidelines and template for management plans and recovery strategies and provide comments by September 30, 2012.
Action #A2012060408: Secretariat to make further changes to the draft Guidelines for Management Plans and Recovery Strategies and the Template for Management Plans and Recovery Strategies, as per Management Authorities’ review before December conference call.
14. Species at Risk Stewardship Program – *led by Amy Thompson*
Review of projects funded in the 2011-12 year and review of projects funded for 2012-13.
Action #A2012060409: Stewardship subcommittee to work on guidelines for distributing excess funding to projects.
15. CMA Rules of Conduct – *led by Joanna Wilson*
Review of changes made to CMA Rules of Conduct and Operating Procedures as per discussion at January 2012 CMA meeting.
Action #A2012060410: ENR to review Species at Risk Secretariat directive letter to ensure consistency with CMA Rules of Conduct.
Action #A2012060411: Secretariat to send approved document to CMA representatives by email.
Decision #D2012060408: Consensus to approve the CMA Rules of Conduct and Operating Procedures with changes, as discussed.
16. CMA Annual Report – *led by Michelle Henderson*
Decision #D2012060409: Consensus to approve the 2011-12 CMA Annual Report with changes, as discussed.
17. Next Steps and Action Items – *led by Grant Pryznyk*

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Review of next steps and action items. See list of bring forward items below.
Action #A2012060412: Management Authorities to determine processes and timelines that each will need to take to prepare for an agreement on listing of Peary caribou, boreal caribou, polar bear and hairy braya.

18. Check in – led by Grant Pryznyk
CMA members' roundtable

19. Closing Prayer – led by Walter Bayha

Meeting date	Suggested Community	Suggested Venue
December 13, 2012	Conference call – TENTATIVE – 9am – 11am	
February 5-6, 2013	Yellowknife	Tree of Peace Friendship Centre
June 4-5, 2013	Inuvik	Ingamo Hall Friendship Centre
January 7-8, 2014	Yellowknife	Tree of Peace Friendship Centre
June 3-4, 2014	Hay River	Don Stewart Rec Centre - Don Wieterman Room
January 6-7, 2015	Yellowknife	Tree of Peace Friendship Centre
June 10-11, 2015	Fort Simpson	Fort of the Forks Lodge

Bring Forward items:

- CMA receives status assessments of Peary caribou, boreal caribou, polar bear, and Hairy braya from SARC (December 2012)
- CMA initial discussion of the four assessments (December 2012 conference call)
- CMA discussion of actions and time frames needed to complete actions before making a decision on listing the four species (February 2013 face-to-face)
- CMA consensus decision on whether or not to list the four species (by December 2013)
- Approval of Guidelines for Management Plans and Recovery Strategies at December 2012 conference call.
- CMA to discuss 'commitment' and what it means for the CMA and its member organizations (February 2013 face-to-face)
- Follow-up on previous action items