



Photo Credit: Sheila Colla

# NORTHWEST TERRITORIES Species Conservation and Recovery Fund 2025-26 Application Form

The **NWT Species Conservation and Recovery Fund** supports the long-term conservation, recovery and protection of species that are at risk in the Northwest Territories (NWT).

This Fund has been investing in species conservation and recovery efforts since 2010. It has supported more than 80 projects that directly address threats to species at risk, focus on education and outreach, or enhance knowledge, research or conservation planning.

## Application Checklist:

- Understand the eligibility requirements, fund criteria and priorities.
- Include a letter of support.
- Download/fill out the application in full.
- Prepare an estimated budget identifying costs for the project, ensuring that all costs are eligible for funding.
- Submit your application to [SARA@gov.nt.ca](mailto:SARA@gov.nt.ca) by the deadline (**March 1, 2025**).

## GOAL

The goal of this fund is to support efforts to conserve, recover and protect species at risk in the Northwest Territories.

## OBJECTIVES

The **NWT Species Conservation and Recovery Fund** supports the long-term conservation, recovery and protection of species that are at risk in the NWT by funding projects that:

- Address threats to species, habitats, landscapes or ecosystems
- Fill knowledge gaps related to species, habitats or threats
- Contribute to outreach, education and awareness about species

## FUND PRIORITIES

The **NWT Species Conservation and Recovery Fund** focuses on the conservation and recovery of species at risk. To emphasize actions aimed directly at recovery, projects will be granted funding according to a tiered priority system. Priorities have been established based on how projects support the implementation of recovery strategies or management plans, species focus and the main purpose or objective of the project.

### TIER 1 PRIORITIES (SPECIES)

Rank	Project Type	Eligible Species
1	Project helps to fulfill one or more approaches or actions in an NWT species recovery strategy or management plan.	Species legally listed under the <i>Species at Risk (NWT) Act</i> with a published management plan or recovery strategy.
2	Project benefits an eligible species but is not linked to an NWT recovery strategy or management plan.	Species scheduled for assessment by SARC or assessed by SARC as at risk but not yet listed.
		Species legally listed under the <i>Species at Risk (NWT) Act</i> but without a recovery strategy or management plan.
	Species assessed by SARC as Data Deficient.	
	Project benefits an eligible species. If there is a federal recovery strategy or management plan for the species, project must link to the plan/strategy.	Species assessed by COSEWIC as at risk or species listed under the federal <i>Species at Risk Act</i> . Species must occur in the NWT and have known or suspected threats in the NWT.

### TIER 2 PRIORITIES (PROJECTS)

Rank	Purpose/Objective
A	Addresses threats to species, habitats, landscapes or ecosystems
B	Fills knowledge gaps related to a species, its habitat or its threats
C	Contributes to outreach, education and awareness about the species

#### NWT SPECIES AT RISK SECRETARIAT

PO Box 1320 Yellowknife, NT X1A 2L9

Toll Free: 1-855-783-4301 • Fax: 1-867-873-0221 • Email: SARA@gov.nt.ca

[WWW.NWTSPECIESATRISK.CA](http://WWW.NWTSPECIESATRISK.CA)



## WHAT ARE CONSERVATION AND RECOVERY ACTIVITIES FOR SPECIES AT RISK?

Species at risk conservation and recovery activities are efforts to conserve, recover and/or protect species at risk in the NWT. Activities are often undertaken at the local or regional level.

Applications must demonstrate how the project will benefit species at risk in the NWT (for example, how species well-being will be improved, threats will be reduced or behaviour will change). High-priority actions and approaches identified in NWT management plans and recovery strategies are prioritized for funding.

For examples of past projects, visit our website: [www.nwt-species-at-risk.ca/SCARF](http://www.nwt-species-at-risk.ca/SCARF). For examples of priority actions, see: [www.nwt-species-at-risk.ca/SAR-research-priorities.pdf](http://www.nwt-species-at-risk.ca/SAR-research-priorities.pdf).

## WHAT COSTS ARE ELIGIBLE FOR FUNDING?

Eligible costs include equipment, materials and supplies, communications and printing costs, travel and field expenses and community consultant fees. Costs must be reasonable and directly associated with the project. See the Terms and Conditions on page 16 for details.

## WHAT KINDS OF ACTIVITIES ARE NOT ELIGIBLE FOR FUNDING?

Projects or studies that are required by law are not eligible, including activities carried out to fulfill legal requirements or conditions identified in a permit, authorization or regulation. Critical habitat-related projects

are considered eligible under this fund.

The obligations and activities outlined in land claim agreement implementation plans, or that are within the scope of core functions/responsibilities of Management Authorities under the *Species at Risk (NWT) Act* (e.g. development of management plans/recovery strategies, development of consensus agreements at any phase, consultation and community/public engagement associated with the development of these documents), do not fall within the scope of this fund.

## LETTER OF SUPPORT

Letters of support from community, local decision makers and/or regional organizations (including but not limited to renewable resources boards, renewable resources councils or bands) showing their support or involvement in the project strengthens an application and are required for most projects. Letters of support show the project is clearly understood and supported by NWT decision-makers.

## WHO CAN APPLY?

Examples of eligible applicants include:

- Management Authorities
- Non-profit organizations
- Schools
- Community-based groups or non-government organizations
- Individuals
- Co-management boards
- Municipalities
- Academics/researchers
- Indigenous organizations, including renewable resources councils and hunters and trappers' committees

We do **not** accept applications from federal and territorial governments. The NWT Species Conservation and Recovery Fund is not intended to fund "for-profit" initiatives.

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## TIMELINES

There are several key dates to note:

- **January 15, 2025** – Call for Applications
- **March 1, 2025** – Application deadline
- **April 1, 2025** – Project start date
- **March 31, 2026** – Project end date
- **April 30, 2026** – Project report due

## HOW MUCH FUNDING IS AVAILABLE?

A total of \$60,000 in funding is available per year. The maximum amount of funding that may be requested is \$10,000 per project. Partial funding may be awarded.

## HOW TO APPLY

Completed applications must be submitted to the NWT Species at Risk Secretariat using the template application form (pages 6-15).

Applications must include:

1. Application form completed in full
2. Budget (included in this form)
3. Letter of support, if required

Application packages are available online: [www.nwtspeciesatrisk.ca/SCARF](http://www.nwtspeciesatrisk.ca/SCARF)

## EVALUATION

Applications will be reviewed and evaluated by a subcommittee of the [Conference of Management Authorities \(CMA\)](#). A standard set of evaluation criteria will be used to evaluate applications. Proposals must:

- Be completed in full;
- Demonstrate eligibility;
- Clearly show how the project will meet one or more Fund objectives; and
- Be well-planned and feasible.

## CONSIDERATIONS

Fill in as much of the form as possible electronically. If your computer does not have electronic signatures enabled, please fill in the form electronically, print and sign where required, and e-mail the package to [SARA@gov.nt.ca](mailto:SARA@gov.nt.ca) or fax to 1-867-873-0221.

An application will not be granted funding if it does not meet the requirements or if the application is determined to be incomplete (e.g. missing information or includes inaccurate or misleading information).

## SUCCESSFUL PROJECTS

If your application is successful, the NWT Species at Risk Secretariat will notify you in writing and work with you to fill out a contribution agreement to start your project and release funds. An initial advance payment equal to approximately 80% of the project total will be released after the contribution agreement paperwork is complete. A final payment will be released after receipt and acceptance of the reporting requirements.

## REPORTING

Successful applicants will be required to submit two reports:

- Financial Report
- Project Summary Report

The Financial Report will outline project expenditures. The Project Summary Report will outline the results and/or deliverables of your project. A template reporting form is available for download from the [NWT Species at Risk website](#).

Both reports are due by **April 30, 2026**. Project summary information will be made publicly available. Photos of individuals

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## NWT SPECIES CONSERVATION AND RECOVERY FUND – 2025-26 APPLICATION FORM

must be accompanied by a photo release form (provided at the end of this form).

### CONTACT

Before filling in the application form, applicants are encouraged to contact the Species at Risk Secretariat to discuss proposal ideas. Applicants should also review the Application Rating Criteria on page 17 of this application form.

#### **NWT Species at Risk Secretariat**

P.O. Box 1320

Yellowknife, NT X1A 2L9

Phone: 1-867-767-9237 Ext. 53215

Toll-free: 1-855-783-4301

Fax: 1-867-873-0221

Email: [SARA@gov.nt.ca](mailto:SARA@gov.nt.ca)

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# PROJECT OVERVIEW

<b>PROJECT TITLE</b> Short title descriptive of project		
<b>APPLICANT/ORGANIZATION</b>		
<b>PROJECT LEAD</b> Name, title and background of primary contact person for project		
<b>PROJECT LOCATION</b> In which region of the NWT will the project take place?		
<input type="checkbox"/> Beaufort-Delta <input type="checkbox"/> Sahtú <input type="checkbox"/> Dehcho	<input type="checkbox"/> South Slave <input type="checkbox"/> North Slave (excluding Yellowknife) <input type="checkbox"/> Yellowknife	
<b>Latitude/Longitude:</b> (if relevant)		
<b>CONTACT INFORMATION</b> Contact information for project lead		
Address:		
Telephone:		
Fax:		
Email:		
<b>A project summary report may be made available to the public. Do you consent to making your email address public in support of data requests related to your project?</b>		
<input type="checkbox"/> Yes – I consent to making my email address public.		<input type="checkbox"/> No – I do not consent to making my email address public.
<b>SIGNATURES</b>		
Applicant Signature:		Signature of Authorized Official:
Date:		Name of Official (please print):

# PROJECT DETAILS

(10 Points)

Applicants should read the **Application Rating Criteria on page 17** for additional information about how the funding application will be evaluated. Please complete the form electronically, if possible.

## PROJECT SUMMARY (10 POINTS)

Briefly describe your project. What do you plan to do and how? Explain how the project is feasible and clearly demonstrate how it will contribute to the well-being of species at risk in the NWT.

### Goal and Objectives (4 POINTS):

### Methods/Process (3 POINTS):

### Deliverables/Outcomes (3 POINTS):

## PROJECT HISTORY (NO POINT VALUE)

Has there been any similar work done, taking place or expected to take place in the future? Is this project part of a larger project?

# SPECIES FOCUS (Eligible/Ineligible)

Which NWT species at risk will benefit from your project? If multiple, please list.

# FUND PRIORITIES (20 Points)

Select the rank that best suits your project for each Tier. Applicants that select more than one rank in a Tier will be awarded the lesser of the values. Explain how your project meets these priorities.

## TIER 1 PRIORITIES (SPECIES) (5 POINTS)

## TIER 2 PRIORITIES (PROJECTS) (5 POINTS)

RANK <i>Select one only</i>	PROJECT TYPE	ELIGIBLE SPECIES
<input type="checkbox"/> <b>1</b> (5 points)	Project helps to fulfill one or more approaches or actions in an NWT species recovery strategy or management plan.	Species legally listed under the <i>Species at Risk (NWT) Act</i> with a published management plan or recovery strategy.
<input type="checkbox"/> <b>2</b> (2 points)	Project benefits an eligible species but is not linked to an NWT recovery strategy or management plan.	Species scheduled for assessment by SARC or assessed by SARC as at risk but not yet listed.
		Species legally listed under the <i>Species at Risk (NWT) Act</i> but without a recovery strategy or management plan.
	Project benefits an eligible species. If there is a federal recovery strategy or management plan for the species, project must link to the plan/strategy.	Species assessed by SARC as Data Deficient.
		Species assessed by COSEWIC as at risk or species listed under the federal <i>Species at Risk Act</i> . Species must occur in the NWT and have known or suspected threats in the NWT.

RANK <i>Select one only</i>	PURPOSE/OBJECTIVE
<input type="checkbox"/> <b>A</b> (5 points)	Addresses threats to species, habitats, landscapes, or ecosystems
<input type="checkbox"/> <b>B</b> (3 points)	Fills knowledge gaps related to a species, its habitat, or its threats
<input type="checkbox"/> <b>C</b> (2 points)	Contributes to outreach, education and awareness about the species

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**HOW DOES YOUR PROJECT BENEFIT NWT SPECIES AT RISK?**  
(10 POINTS)

Explain how your project helps to meet the objectives in the recovery strategy or management plan for the species – or how the project directly benefits an NWT species at risk. For example, bat surveys in the Gwich'in area help meet Objective 1 of the [Management Plan for Bats in the NWT](#): *Fill knowledge gaps and enhance understanding of NWT bats to inform sound management decisions.*

Projects that address **high priority** actions or knowledge gaps set out in a recovery strategy or management plan will receive more points (see **Priority Actions on page 15**)

**LETTER OF SUPPORT** (Eligible/Ineligible)

*A letter of support from community, local decision makers and/or regional organizations (such as renewable resources boards and councils, hunters and trappers' committees, or bands) closest to your study area is strongly encouraged and may be required.*

***If a letter of support is not included, rationale must be provided.***

**DO YOU HAVE A LETTER OF SUPPORT?**

The letter of support must be directly relevant to this project/application.

<input type="checkbox"/> Yes – I have a letter of support.	Ensure that your letter of support is attached to this application.
<input type="checkbox"/> No – I do <u>not</u> have a letter of support.	Provide rationale below.

**If you selected 'No' above, please indicate why a letter of support for your project is not included (e.g. the applicant is a landowner or a Management Authority in the project area):**

# COMMUNITY INVOLVEMENT (5 Points)

## KNOWLEDGE SOURCES AND METHODS (2 POINTS)

Describe what types of knowledge sources will be used to complete your project (e.g. Indigenous knowledge, community knowledge and/or scientific knowledge). How do you plan to access local sources of knowledge? Do you have letters of support from these people or organizations?

## COMMUNITY COLLABORATION (2 POINTS)

Is this project community-driven? Who will be involved in this project? Provide names and positions, if available. How will this project increase local capacity for species monitoring and/or conservation?

## KNOWLEDGE SHARING (1 POINT)

How do you plan to use or share the knowledge gathered from this project?

## PROTOCOLS AND PERMITS (NO POINT VALUE)

Are there any protocols required to access this information? Describe how you will address these requirements. e.g. regional research guidelines, traditional knowledge protocols, scientific research licence. See [www.nwtresearch.com/licensing](http://www.nwtresearch.com/licensing).

## BUDGET OVERVIEW

<b>TOTAL PROJECT BUDGET:</b> Total budget for the project including funding <u>outside</u> of this Fund	\$	
<b>TOTAL REQUESTED:</b> Total budget requested from this Fund	\$	
Is this project relying on funds outside of the NWT Species Conservation and Recovery Fund?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p><b>If this project will receive funding outside of this Fund, indicate name of funding source:</b></p> <p><input type="checkbox"/> Take a Family on the Land Program</p> <p><input type="checkbox"/> Take a Kid Trapping Program</p> <p><input type="checkbox"/> NWT On the Land Collaborative</p> <p><input type="checkbox"/> Habitat Stewardship Program for Species at Risk</p> <p><input type="checkbox"/> Aboriginal Fund for Species at Risk</p> <p><input type="checkbox"/> Other: _____</p>		
Have additional funds been confirmed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Can this project be completed with only partial funding from the NWT Species Conservation and Recovery Fund?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the applicant applied for funding through this fund in the past?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If funding was previously provided through SCARF, indicate year(s):		

# DETAILED PROJECT BUDGET (15 Points)

Prepare an estimated budget in table format (see example provided below).

Identify **all costs** for the project and show which costs would be covered by NWT Species Conservation and Recovery Fund. For each category, please include: (1) A brief description of the project cost, (2) Total estimated cost, and (3) Amount requested from the NWT Species Conservation and Recovery Fund.

Please refer to the **Terms and Conditions on page 16** for details on eligible and ineligible costs.

Project Costs	Description of Cost	Total Estimated Cost	Amount Requested from Fund
Equipment			
Materials and supplies			
Communications (including printing)			
Travel and field expenses			
Consultant fees and honoraria			
Other			
<b>Total Costs</b>			

# SAMPLE BUDGET

Use this example to fill out your detailed project budget.

Project Costs	Description of Cost	Total Estimated Costs	Total Requested from Fund
Equipment	Microscope, mosquito netting, compasses, traps and feeders	\$2,000	\$1,750
Materials and supplies	Waterproof notebooks, nets, gas for quads	\$700	\$500
Communications (including printing)	Printing materials, postage, signage, photo printing and poster board	\$500	\$250
Travel and field expenses	Rental bus, fuel, accommodations and meals	\$3,800	\$1,500
Consultant fees and honoraria	Input provided by knowledge holders at community workshop	\$3,000	\$2,000
Other	Rental of meeting space	\$1,000	\$1,000
<b>Total Costs</b>		<b>\$10,000</b>	<b>\$7,000</b>

# ADDITIONAL PROJECT INFORMATION

*Please use this space to provide additional relevant information about your project.*

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## PRIORITY ACTIONS

The recovery strategy or management plan for each NWT species at risk includes recommended approaches or actions and identifies knowledge gaps for the species.

*Projects that address **high priority** actions or knowledge gaps set out in an NWT recovery strategy or management plan are preferred.*

**If no recovery strategy or management plan exists** for the species, the applicant must demonstrate how the project will benefit the species (e.g. addresses recommendations in the species status report).

**If the species is listed federally on Schedule 1 of the *Species at Risk Act***, the applicant must demonstrate how the project links to an existing federal recovery strategy or management plan, or addresses established threats or knowledge gaps in the NWT.

## RESOURCES

- **NWT recovery strategies and management plans:**  
[www.nwt-species-at-risk.ca/en/management-plans-and-recovery-strategies](http://www.nwt-species-at-risk.ca/en/management-plans-and-recovery-strategies)
- **Summary of research and monitoring priorities for NWT species at risk:**  
[www.nwt-species-at-risk.ca/sites/species/files/summary-of-research-and-monitoring-priorities-for-nwt-sar\\_december-2024.pdf](http://www.nwt-species-at-risk.ca/sites/species/files/summary-of-research-and-monitoring-priorities-for-nwt-sar_december-2024.pdf)
- **NWT species status reports and assessments:**  
[www.nwt-species-at-risk.ca/en/nwt-status-reports-and-assessments](http://www.nwt-species-at-risk.ca/en/nwt-status-reports-and-assessments)
- **Federal species at risk public registry:**  
[www.canada.ca/en/environment-climate-change/services/species-risk-public-registry.html](http://www.canada.ca/en/environment-climate-change/services/species-risk-public-registry.html)

# TERMS AND CONDITIONS

## ELIGIBLE COSTS

*All costs must be reasonable for activities proposed.*

- a. **Equipment:** Purchase or rental of specific equipment necessary to the project (e.g. traps or collars, cameras, GPS units, etc.) may be funded on a case by case basis.
- b. **Materials and Supplies:** Includes office supplies for the project and materials other than equipment (e.g. trees for planting).
- c. **Communications and Printing:** Includes print materials, mailing costs, signs, etc.
- d. **Travel and Field Expenses:** Includes transportation, accommodations and meals.
- e. **Consultant Fees and Honoraria:** Funding for community consultants, project management and honoraria directly associated with project activities may be approved on an individual project basis at the discretion of the Species Conservation and Recovery Fund Subcommittee. Hourly charge rate, number of hours and description of work must be included in the application for funding. Honoraria are paid at a rate of \$250 per day consistent with the GNWT's Policy on Honoraria. For more information on rates, visit [www.fin.gov.nt.ca/en/financial-administration-manual/700-purchasing-cycle/740-honoraria/ib-74001-honoraria](http://www.fin.gov.nt.ca/en/financial-administration-manual/700-purchasing-cycle/740-honoraria/ib-74001-honoraria) or contact our office for a copy of rates (toll-free: 1-855-783-4301 or [SARA@gov.nt.ca](mailto:SARA@gov.nt.ca)).

## INELIGIBLE COSTS

- a. **Salaries:** In general, internal staff salaries (i.e. wages of existing organizational staff) are not an eligible expense. Individuals hired for the project on a contract or part-time basis (e.g. knowledge holder, consultant, project coordinator) may be approved at the discretion of the Species Conservation and Recovery Fund Subcommittee (see above).
- b. **Administrative fees:** Includes rental of office space and/or rental or purchase of phone, computer, fax and photocopiers.
- c. **Participant payment:** Pay for participants is not an eligible expense and should not be included in the application budget.

## AGREEMENT AND PAYMENT

Species Conservation and Recovery Fund project activities must be complete, and funds must be spent, by March 31. All project summary reports, financial reports and documentation must be submitted by April 30 using the guidelines provided by the Species Conservation and Recovery Fund Subcommittee. The Species Conservation and Recovery Fund will only reimburse for eligible costs. This call for applications is not intended to be a formal, legally-binding procurement process.

The Species Conservation and Recovery Fund Subcommittee may approve a project in principle, but may request changes, clarification or additional information, if necessary.

The Species Conservation and Recovery Fund Subcommittee may decide not to consider an application if the Subcommittee believes the application contains inaccurate, misleading or incomplete information. The Subcommittee may also revoke funding if the applicant is ineligible to receive money from the GNWT for any reason.

Once an application has been submitted, it cannot be substantially modified or changed after the submission deadline. Applicants may request reasons for the approval or denial of funding from the Species Conservation and Recovery Fund Subcommittee at the time of notification.

Project leaders engaging with the media about a Species Conservation and Recovery Fund project that received funding are expected to acknowledge the Fund as a source of funds whenever possible. The NWT Species at Risk Secretariat should be notified of all media inquiries related to Species Conservation and Recovery Fund projects.

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# APPLICATION RATING CRITERIA

The Species Conservation and Recovery Fund Subcommittee will award marks to proposals as follows. Applicants should use this table as a guide to fill out the application form.

<b>1. Project Details</b> - <i>Applications with clear and concise details will receive more points.</i>			<b>/10</b>
Eligibility of Applicant - <i>Applications from federal and territorial governments are not accepted. The NWT Species Conservation and Recovery Fund is not intended to fund "for-profit" initiatives.</i>			Eligible/ Ineligible
Goals/Objectives (Are the project goal and objectives clearly identified? Do the goal/objectives align with the objectives of the Fund? Are they achievable?)			/4
Methods/Process (Did the applicant provide a description of how the goal/objectives will be achieved? Is the project well-planned and feasible? Were there any apparent omissions from the methods/process?)			/3
Deliverables/ Outcomes (Did the applicant describe the project outcomes? Do the outcomes contribute to species conservation, recovery or management? Does the project show a strong likelihood of yielding results within the given time frame?)			/3
<b>2. Species Focus</b> - Is the focal species eligible for funding? <i>Eligible species must occur in the NWT.</i>			<b>Eligible/ Ineligible</b>
<b>3. Fund Priorities</b> - <i>Projects must meet the priorities outlined below. If not, the application will be considered ineligible for funding. Points will only be awarded if the committee agrees the project meets the priorities selected.</i>			<b>/20</b>
<b>Species Priority (Tier 1) and Project Priority (Tier 2)</b> - <i>Points are awarded according to ranking.</i>			<b>/10</b>
<b>TIER 1 PRIORITIES (SPECIES)</b>		<b>TIER 2 PRIORITIES (PROJECTS)</b>	
<b>Rank</b>	<b>Project Type</b>	<b>Eligible Species</b>	<b>Rank</b>
<input type="checkbox"/> <b>1</b> (5 points)	Project helps to fulfill one or more approaches or actions in an NWT species recovery strategy or management plan.	Species legally listed under the <i>Species at Risk (NWT) Act</i> with a published management plan or recovery strategy.	<input type="checkbox"/> <b>A</b> (5 points)
<input type="checkbox"/> <b>2</b> (2 points)	Project benefits an eligible species but is not linked to an NWT recovery strategy or management plan.	Species scheduled for assessment by SARC or assessed by SARC as at risk but not yet listed.	<input type="checkbox"/> <b>B</b> (3 points)
		Species legally listed under the <i>Species at Risk (NWT) Act</i> but without a recovery strategy or management plan.	
	Project benefits an eligible species. If there is a federal recovery strategy or management plan for the species, project must link to the plan/strategy.	Species assessed by SARC as Data Deficient.  Species assessed by COSEWIC as at risk or species listed under the federal <i>Species at Risk Act</i> . Species must occur in the NWT and have known or suspected threats in the NWT.	<input type="checkbox"/> <b>C</b> (2 points)
Describe how the project meets the priorities selected?			<b>/10</b>
<b>4. Letter of Support</b> - <i>If no letter of support was provided and there is no rationale exempting the project from requiring a letter of support, then the project is ineligible for funding and the evaluation will end here.</i>			<b>Eligible/ Ineligible</b>
Did the applicant provide one or more letters of support?			Yes/No
Is the letter of support relevant and satisfactory with regard to the project?			Yes/No
If no letter of support was provided, does the rationale provided exempt the project from requiring a letter of support (e.g. the applicant is a landowner or Management Authority in the area of the project)?			Yes/No
<b>5. Community Involvement</b> - <i>Applications with clear and concise details will receive more points. Relevant protocols or permitting must be identified.</i>			<b>/5</b>
Has the applicant identified appropriate knowledge sources and methods for accessing and using knowledge?			/2
Is this project community-driven? Will this project increase local capacity for monitoring and/or conservation?			/2
Has the applicant identified how they plan to share the knowledge gathered from this project?			/1
<b>6. Project Budget</b> - <i>Applications with clear and concise details will receive more points.</i>			<b>/15</b>
Is the budget complete? Is it reasonable and appropriate based on the size and complexity of the project?			/5
Do the budget items align with Fund objectives? ( <i>i.e. do they support the long-term conservation, recovery and protection of species at risk in the NWT</i> )			/5
Does the project demonstrate a good use of funds overall? Are other funding sources identified, where appropriate?			/5
			<b>50</b>

## MEDIA USAGE CONSENT FORM

Provide a signed form for each individual that appears in photos or video submitted to the Species Conservation and Recovery Fund as part of final reporting.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

I hereby give the NWT Species at Risk Secretariat permission to record and/or reproduce my

**photograph**     **video image**     **audio clip**

and I waive any proprietary rights I may have to it/them. I understand the Species at Risk Secretariat may wish to use this media in a number of ways, including on the NWT Species at Risk website, or in publications or advertising, to provide information to the public and/or promote species at risk programs and activities, and I grant it permission to do so. I also consent to the release of my name and hometown for identification purposes, if that is required.

I hereby release the Species at Risk Secretariat, its employees, agents and subcontractors from any and all claims or actions, and from liability for damages, losses, or expenses of any sort which may arise in connection with the use of this media.

I acknowledge I have read this form and understand it and have been given full opportunity to discuss the implications of providing my consent. My decision is not based upon any representations or advice provided by representatives of the Species at Risk Secretariat.

I hereby give my consent, dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_  
(if subject is under age 19)

Print Name: \_\_\_\_\_

*The NWT Species at Risk Secretariat is committed to respecting your privacy and protecting your personal information. You have the right to revoke your consent at any time by contacting us at the address below. If you have any questions, please contact us at this address: NWT Species at Risk Secretariat, P.O. Box 1320, Yellowknife, NT, X1A 2L9, SARA@gov.nt.ca or phone toll-free: 1-855-783-4301.*

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