

**Conference of Management Authorities (CMA)  
Meeting Minutes  
May 11-12, 2016  
Nunasi Building, Genesis Boardroom, Yellowknife, NT**

<b>In attendance:</b>	<b>Representative for:</b>
Amy Amos	Alternate Chairperson, Gwich'in Renewable Resources Board
Eugene Pascal	Gwich'in Renewable Resources Board
Kaytlin Cooper	Gwich'in Renewable Resources Board
Fred Mandeville	Environment and Natural Resources
Joanna Wilson	Environment and Natural Resources
Stephen Charlie	Environment and Natural Resources
Dawn Andrews	Environment and Climate Change Canada
Peter Redvers	Kátł'odeeche First Nation
Shin Shiga	North Slave Métis Alliance
Arthur Beck	NWT Métis Nation (day 1)
Don Aubrey	Parks Canada (day 1)
Stuart MacMillan	Parks Canada (parts of days 1 and 2)
Deb Simmons	Sahtú Renewable Resources Board (parts of days 1 and 2)
Leon Andrew	Sahtú Renewable Resources Board (parts of days 1 and 2)
Sjoerd van der Wielen	Tłı̨chǫ Government
Jody Pellissey	Wek'èezhìi Renewable Resources Board (day 2)
Eric Reed	Wildlife Management Advisory Committee (NWT)
Lisa Worthington	Recovery Strategy/Management Plan preparer
Claire Singer	Species at Risk Secretariat
Kelly Joy	Species at Risk Secretariat

**DAY 1**

**9:00 am – Meeting Call to Order**

**Selection of Stephen Charlie as Ad-hoc Chairperson for agenda items 1-4.**

1. Polar bear - *led by Lisa Worthington, Recovery Strategy/Management Plan preparer*  
*Discussion of latest draft of management plan and schedule to completion. Management plan and consensus agreement must be submitted to the Minister of Environment and Natural Resources (ENR) by March 27, 2017.*

Development of the management plan is progressing on track. Public meetings were held with the Hunters and Trappers Committees (HTCs) in Ulukhaktok, Inuvik, Aklavik, Tuktoyaktuk, Paulatuk and Sachs Harbour in March 2016. The working group, HTCs, Inuvialuit Game Council (IGC), Government of the Northwest Territories (GNWT), Yukon Government, and WMAC (NWT and North Slope) were asked to provide comments in March and April 2016. A reminder was recently sent to those groups who hadn't yet submitted their comments. Public comment period anticipated for June-August 2016. The plan should go on the agenda for the joint WMAC (NWT and North Slope) meeting in September. The document will be finalized for internal approvals by WMAC (NWT) and

WMAc (North Slope) in either September or December 2016. In January 2017, the final management plan will be sent to the GNWT, Yukon Government, Environment and Climate Change Canada and Parks Canada for endorsement, and the consensus agreement will likely be signed in February 2017. The final management plan will be adopted as part of the federal management plan under the *Species at Risk Act* (SARA).

Action #A2016051101: Secretariat to circulate draft table of actions that Management Authorities agree to take to prepare for a consensus agreement on accepting the polar bear management plan. Management Authorities to review and complete table.

2. Peary caribou – *led by Dawn Andrews, Environment and Climate Change Canada Status update on federal recovery strategy. Recovery strategy and consensus agreement must be submitted to Minister of ENR by November 27, 2017.*

Community consultation in Sachs Harbour, Paulatuk and Ulukhaktok was conducted in March 2016. Concerns were raised with respect to threats and predators. In spring-summer 2016, anticipate a review of the draft recovery strategy by co-management partners (Nunavut Wildlife Management Board (NWMB), WMAc (NWT), Government of Nunavut, GNWT, communities, Parks Canada, Environment and Climate Change Canada (ECCC)). ECCC will formally request the support of WMAc (NWT) and the NWMB before posting the draft recovery strategy on the SARA Registry for the 60-day public comment period in March 2017.

Action #A2016051102: GNWT to prepare schedule for Peary caribou recovery strategy adoption by the CMA.

Detailed discussion about how the recovery strategy will be adopted by the CMA will be held next year, once a draft of the recovery strategy is available for review.

3. Hairy braya – *led by Joanna Wilson, Government of the Northwest Territories Review of draft implementation consensus agreement. Implementation agreement must be submitted to the Minister of ENR by November 25, 2016.*

*Recovery Strategy for the Hairy Braya (Braya pilosa) in the NWT* was the first recovery strategy approved under the *Species at Risk (NWT) Act*. Following approval of a recovery strategy, the CMA has nine months to develop a consensus agreement respecting its implementation.

The implementation agreement has been drafted as a public statement about what Management Authorities intend to implement over the next 5 years. No budget is associated with the actions. WMAc (NWT) intends to implement action 5.1 (co-management). The implementation of the other identified actions will be led by the GNWT. The actions selected for implementation are considered to be achievable given current capacity and are a high priority for the species.

Because thorough consultation and engagement was undertaken during the development of the recovery strategy, no further consultation is being planned at this point.

Action #A2016051103: Secretariat to circulate draft table of actions that Management Authorities agree to take to prepare for a consensus agreement on implementing the hairy braya recovery strategy. Management Authorities to review and complete table.

Action #A2016051104: Management Authorities for hairy braya to review the draft implementation consensus agreement and submit any requests for edits to the Secretariat prior to the next CMA meeting.

4. Dolphin and Union caribou – *led by Lisa Worthington, Recovery Strategy/Management Plan preparer*  
*Discussion of latest draft of management plan and schedule to completion.*

The management plan for Dolphin and Union caribou is being developed cooperatively with the Government of Nunavut and ECCC. Two joint meetings, including all stakeholders, have been held to date: one in Kugluktuk and one in Cambridge Bay in March 2015 and January 2016, respectively.

The draft management plan was taken to communities in April 2016, including Ulukhaktok, Paulatuk, Kugluktuk and Cambridge Bay. Currently incorporating the edits and comments received. No major issues were raised with the draft plan, although the issue of predator management did come up. Different perspectives on predator management among the management plan partners mean that this issue still needs to be worked out.

Anticipate being able to provide the draft to stakeholders and partners for a jurisdictional and compliance review in June 2016. A second jurisdictional review will be held in September 2016. Revised draft should be ready by mid-January 2017, to be translated into French and posted to the SARA Registry for the 60-day public comment period by March 31, 2017. The NWT's public comment period will be scheduled to occur at the same time, ending on May 30, 2017. A final management plan is anticipated by August 2017, with Management Authority approval taking place September-December 2017.

Current legislative completion date is December 19, 2016. An extension of at least one year will be required to accommodate the joint federal/territorial process taking place.

**Decision #D2016051101: Decision to extend the completion deadline for the Dolphin and Union caribou management plan. Date of extension to be determined.**

Action #A2016051105: Secretariat to draft Notice of Extension for the Dolphin and Union caribou management plan for approval at the next CMA meeting.

5. Introductions – *led by Amy Amos, Alternate Chairperson*  
*Round table introduction of all attendees. Earlier agenda items only required the attendance of those participating in processes surrounding polar bear, Peary caribou, hairy braya, and Dolphin and Union caribou.*
6. Agenda – *led by Amy Amos, Alternate Chairperson*  
*Review of agenda.*

**Decision #D2016051102: Decision to approve agenda with addition of draft 2015-16 CMA Annual Report review.**

7. Minutes from last meeting – *led by Amy Amos, Alternate Chairperson*  
*Review of draft meeting minutes from October 2015 and April 2016.*

**Decision #D2016051103: Decision to approve October 2015 and April 2016 meeting minutes with edits discussed.**

8. Review of action items – *led by Amy Amos, Alternate Chairperson*  
*Review of outstanding action items.*
9. Decisions made since last meeting – *led by Amy Amos, Alternate Chairperson*  
*Decisions made since last meeting incorporated into the minutes of this meeting.*

**Decision #D2016051104: Appointment to the Species at Risk Committee of Ms. Joanna Wilson by WMAC (NWT), Ms. Misty Ireland by the GNWT on the advice of the Dehcho First Nations, and Ms. Alestine Andre and Dr. Allice Legat by the GNWT on the advice of the CMA.**

10. Letters sent and received – *led by Amy Amos, Alternate Chairperson*  
*Review of letters sent and received since last meeting.*
11. Member updates – *led by Amy Amos, Alternate Chairperson*  
*Updates from Management Authorities, participants and observers.*

**Government of the Northwest Territories:**

- Fred Mandeville, Assistant Deputy Minister – Operations, will be replacing Jack Bird as a CMA representative for the GNWT.
- Completed 2016 *Guide to Species at Risk in the NWT* with partners ECCC, Fisheries and Oceans Canada, and Parks Canada. This booklet is updated every 2 years.
- Mackenzie and Slave River Lowlands bison surveys completed in March 2016. Survey results not yet available. Population-specific management plans being developed for each of the Mackenzie, Slave River Lowlands, and Nahanni populations.

- Work ongoing on boreal caribou range planning, mostly in the Dehcho and South Slave regions.
- Participated in three public hearings on Bluenose-East and Bathurst caribou. Recommendations from the Boards are pending. Nunavut will be hosting a public hearing in June on the Bathurst caribou herd. The GNWT will be an intervener at that hearing given exploration and development interest in the calving grounds of this herd.
- Moose surveys are planned for a couple of regions in the fall. Concerns have been raised about increasing predation pressure on moose populations as alternate prey to the declining caribou herds.
- A draft action plan is being developed for muskox, which can be considered an alternative harvestable species in some regions.

#### Environment and Climate Change Canada:

- On third year of 3-year plan to reduce recovery planning backlog. Wood bison community consultation will take place in spring 2016. The proposed recovery strategy will then be posted to the SARA Registry for 60-day public comment period. Recovery strategies for three red knot (bird) species are currently on the SARA Registry for review (until May 29, 2016). Community consultation following the emergency listing of three bat species is now complete. The recovery strategy for these species is now underway. The proposed short-eared owl management plan is now also available on the SARA Registry. Common nighthawk and olive-sided flycatcher recovery strategies posted to the SARA Registry. Peary and Dolphin and Union caribou work is continuing.
- The yellow-banded bumble bee and red-necked phalarope (bird) were assessed by COSEWIC last year. Consultation packages have been sent out regarding support for listing these species.

#### Parks Canada:

- Completed survey of Wood Buffalo National Park bison herds in March 2016. Results should be available in summer 2016.
- Working with the Canadian Wildlife Service on whooping crane nest surveys. These surveys should take place within a couple weeks.
- Jonathan Tsetso is the new Superintendent for the Nahanni National Park Reserve.

#### Tłı̄chǫ Government:

- Project of primary focus is barren-ground caribou. One of the proposal proponents for the Bluenose-East and Bathurst caribou herds. A Board decision on the recommendations from hearings is anticipated at the end of May 2016. The Wek'èezhì Renewable Resource Board's (WRRB) decision will be binding.

- Will be attending the Nunavut public hearing on the Bathurst caribou herd. This discussion should include the issue of total allowable harvest. Currently preparing for this hearing.

Wildlife Management Advisory Council (NWT):

- Completed community tour for the polar bear management plan, Peary caribou recovery strategy, and Dolphin and Union caribou management plan in March 2016. Meetings went well; no major concerns were raised.

Gwich'in Renewable Resources Board:

- Released 2016 conservation calendar.
- Attended regional Renewable Resource Council (RRC) meetings in January 2016.
- Held a board meeting in February 2016, during which they reviewed proposals for wildlife studies funds, reviewed and discussed caribou management of the Cape Bathurst, Bluenose-East and Bluenose-West caribou herds, and addressed concerns raised by the RRCs.
- Submitted funding request to Aboriginal Affairs and Northern Development Canada (AANDC) for the species at risk biologist position.
- Applied for Aboriginal Funds for Species at Risk (AFSAR) and NWT Stewardship Program funding. Approved under the Stewardship Program to complete a project on Gwich'in knowledge of insects.
- Participated in muskox surveys.
- In year two of 3-year AFSAR funding for muskrat population and ecology survey.
- On May 17, 2016, the Board will be having a conference call to review the Bluenose-East caribou action plan.
- Will be attending the Advisory Committee for Cooperation on Wildlife Management (ACCWM) meeting in Délı̄në at the end of June 2016.

NWT Métis Nation:

- Participating in a water testing project respecting fish and muskrat. Some chemicals in fish were identified.
- Reduced harvest of moose cows and woodland caribou for a few years.

North Slave Métis Alliance:

- No changes to representatives.
- Acted as intervener in barren-ground caribou (Bluenose-East and Bathurst caribou) public hearings.
- Currently reviewing the Mackenzie bison management plan.

12. *Work plan – led by Amy Amos, Alternate Chairperson*  
*Review of updated CMA meeting schedule and work plan.*

**Decision #D2016051105: Decision to approve 2016/2017 CMA meeting schedule, with understanding that confirmation of fall meeting is still pending (see agenda item 14 for further detail).**

13. *Annual report – led by Amy Amos, Alternate Chairperson*  
*Review and approval of draft text for 2015/16 CMA Annual Report.*

**Decision #D2016051106: Decision to approve draft text for 2015/16 CMA Annual Report with addition of minor edit discussed.**

14. *Lesser known species – led by Amy Amos, Alternate Chairperson*  
*Follow-up from April 2016 between SARC and CMA Alternate Chairperson*

The Alternate Chairperson of the CMA met with members of SARC in April 2016, in follow-up to the November 13, 2015 letter sent to SARC by the CMA. The CMA had asked SARC to consider changes to its guidance documents to address concerns related to capacity, community buy-in, and consultation burn-out. Specifically, the CMA asked SARC to consider the removal of species from the assessment schedule for which there are no threats, augmentation of the threshold priority score for assessment, the establishment of weighted prioritization scores, inclusion of the seriousness/imminence of threats in species prioritization, inclusion of species' ecological significance in status reports, and the development of simpler/shorter status reports.

SARC agreed to remove species for which there are no known threats from the assessment schedule. For the other points though, SARC suggested that a joint SARC/CMA workshop to address these issues might be the best approach. Understanding of the process could be improved in this context and agreement reached cooperatively. Scheduling of this workshop is to be determined.

Action #A2016051106: Secretariat to poll CMA members to determine best time to host joint SARC/CMA workshop and ensure that potential conflicts with fall 2016 section 15 and Stakeholders Wildlife Act Advisory Group (SWAAG) meetings are avoided. Choices consist of existing SARC/CMA meetings in October, November and January.

15. *SARC documents – led by Amy Amos, Alternate Chairperson*  
*Review of proposed 2017-2021 Species Assessment Schedule, state of knowledge report, and proposed 2016/2017 meeting schedule.*

**Decision #D2016051107: Decision to approve SARC's proposed 2017-2021 Species Assessment Schedule.**

Because of the workload that can be expected as a result of the 2017 assessments (barren-ground caribou, grizzly bears, and bats), SARC sought permission from the CMA for the following 2016/2017 meeting schedule:

- June 17, 2016 – conference call (wood bison requests for clarification)
- September 7, 2016 – conference call (review final draft grizzly bear status report prior to assessment)
- October 11, 2016 – conference call (review final bat status report prior to assessment)
- November 15-17, 2016 – face-to-face meeting ('in principle' assessments of grizzly bears and bats)
- January 10-12, 2017 – face-to-face meeting (review final draft barren-ground caribou status report prior to assessment)
- April 4-6, 2017 – face-to-face meeting (assessment of barren-ground caribou and confirmation of the earlier 'in principle' assessments of grizzly bears and bats)

SARC members asked that both members and alternates be permitted, and funded, to participate in the January and April 2017 meetings on barren-ground caribou.

The CMA was supportive of the approach proposed by SARC.

Action #A2016051107: Secretariat to confirm funding support with ENR for SARC's 2016/2017 meeting schedule and proposal for alternates to attend January and April 2017 barren-ground caribou meetings. If funding is available, both SARC and contribution agreement holders will be informed of the approval.

16. Recommendations for accommodating TK/CK in the NWT species at risk process – *led by Amy Amos, Alternate Chairperson*  
*Follow-up from action items #A2015101504 and #A2015101505 from October 2015 CMA meeting.*

Secretariat suggested cancelling action item #A2015101504 ("Secretariat to coordinate the inclusion of a half day TK workshop, meeting the scope outlined in recommendation 8 of the report titled *TK in SARC and CMA Processes and Procedures* in the next face-to-face meeting agenda."). The scope of this recommendation - "If SARC does not have required expertise, workshops between TK and SK practitioners could provide this expertise" – seems to have been met given the recent appointments of Ms. Alestine Andre and Dr. Alice Legat to SARC to ensure that SARC has sufficient traditional knowledge expertise.

**Decision #D2015051108: Decision to cancel action item #A2015101504.**

Secretariat presented summary of current implementation of *TK in SARC and CMA Processes and Procedures*. Noted that much has been done to implement these recommendations, including modifications to Requests for Proposals, the annual



submission of SARC's *State of Knowledge and Information Gaps Assessment*, the completion of two regional terminology workshops focusing on species at risk, amendments to SARC's *Detailed Instructions for the Preparation of a Status Report: Traditional and Community Knowledge Component*, the development of guidelines on taxonomy and naming by SARC, the issuance of a contract to develop a structure for a TK/CK bibliographic database, and the appointment of two new members (Alestine Andre and Allice Legat) to SARC to improve representation of traditional knowledge on the Committee. Capacity and budget limitations continue.

CMA discussed direction of remaining recommendations from this report.

Action #A2016051108: Secretariat to amend future Requests for Proposals to make it a requirement for contractors to submit copies of all references not published in publicly available journals used to build status reports and fill out the bibliographic references database with information from those sources.

17. Media tracking – *led by Amy Amos, Alternate Chairperson*  
*Review of media occurrences related to the CMA.*
18. Stewardship Program – *led by Amy Amos, Alternate Chairperson*  
*Update on Species at Risk Stewardship Program.*

Three applications were received for the 2016/2017 program year. All three projects were approved for funding.

- Moose Kerr School – Husky River Hike
- Deninu Kue First Nation – Traditional Knowledge Study: Woodland Caribou Habitat and Habitat Use
- Gwich'in Renewable Resources Board – Gwich'in Knowledge of Insects at Risk

Three more projects can still be funded this fiscal year. Therefore, the sub-committee agreed to put another application call out with a deadline for May 15, 2016. Emails with application information were circulated to all GNWT superintendents, managers of wildlife and management, regional contacts, renewable resource officers, and boards. Members discussed the possible need to re-structure the Stewardship Program to increase buy-in.

Action #A2016051109: Possible revisions to Stewardship Program structure referred back to the sub-committee for consideration. Sub-committee should consider merits of renaming program, providing more funding to fewer projects, and advertising. Ensuring funding is spread among regions should remain a priority.

## DAY 2

### 9:30 am – Meeting Call to Order

19. Boreal caribou – *led by Joanna Wilson, GNWT and Lisa Worthington, Recovery Strategy/Management Plan preparer*  
*Discussion of latest draft of recovery strategy and schedule to completion. Recovery strategy must be submitted to the Minister of ENR by November 27, 2016.*

Latest draft recovery strategy incorporating comments received during consultation and engagement was circulated to the CMA the week of April 25, 2016. Any substantive concerns with the recovery strategy were to have been brought forward at this meeting. Following this meeting, Management Authorities will need to move the recovery strategy through their internal approval processes so that when the CMA meets in fall 2016, the consensus agreement accepting the recovery strategy can be signed.

Discussed major changes made to the recovery strategy as a result of earlier consultation and engagement. Questions were raised about population management tools (increases to wolf and bear tags), development of criteria to determine when disturbances become functional habitat again, the nature of a formal harvest reporting system, and triggers for management actions.

Action #A2016051201: Report preparer to incorporate minor edits to the strategy as discussed by the CMA and send the strategy to the Management Authorities for their internal approval processes.

Action #A2016051202: Management Authorities to review Section 1.4 *Planning Process* of the draft *Recovery Strategy for Boreal Caribou in the NWT* and submit updated summaries to the report preparer by the end of August 2016.

20. NWT Amphibian Management Plan – *led by Joanna Wilson, GNWT*  
*Discussion of latest draft of management plan and schedule to completion. Consensus agreement on accepting the management plan must be submitted to the Minister of ENR by December 19, 2016.*

The amphibian working group provided guidance to the report preparer for the next draft of the management plan (inclusion of contextual information about COSEWIC/national status of amphibians, use of complete and detailed references throughout, limiting section on *Other Amphibians* to just the long-toed salamander, replacing ‘development of a disease monitoring and management plan’ with ‘carry out disease monitoring and management’, and simplification of measures of success table). Written comments from working group members anticipated within two weeks.

Action #A2016051203: Management Authorities to inquire about additional available information on the traditional relationship between people and amphibians for inclusion in the NWT Amphibian Management Plan.

Ideally, the next draft of the management plan will be suitable for consultation and engagement. The GNWT is planning to conduct consultation and engagement in June-August 2016. Other Management Authorities will need to verify their consultation and engagement role before confirming any actions that they will undertake. Because it includes all amphibians in the NWT, the management plan will need to be approved by all wildlife management boards in the NWT. The next draft will be circulated to Management Authorities by early June 2016. Following summer 2016 consultation and engagement, the final management plan will be submitted to the wildlife management boards for approval at their fall 2016 meetings. The consensus agreement will just need to be signed by the GNWT though, as it will include only those provisions related to northern leopard frog and western toad.

Action #A2015051204: Management Authorities to confirm consultation requirements, if any, for approval of NWT Amphibian Management Plan.

Action #A2016051205: Secretariat to circulate draft table of actions that Management Authorities agree to take to prepare for consensus agreement on accepting the NWT Amphibian Management Plan. Management Authorities to review and complete table.

21. Initial discussion of wood bison assessment – *led by Jody Pellissey, Chairperson Overview of the assessment by the Species at Risk Committee.*

Dr. Suzanne Carrière, Alternate Chairperson on the Species at Risk Committee (SARC) presented the results of SARC's April 2016 assessment of wood bison as threatened. Questions and answers are captured below:

- Regarding the precipitous drop in population in the last bison generation, was this the result of the 2012 anthrax outbreak?
  - Not entirely. The population had been declining for a number of years prior to the anthrax outbreak in the Mackenzie population. The overall decline is also informed by declines in other populations/subpopulations.
- A recent study in the area of the Mackenzie Bison Sanctuary indicated that the area is drier today than historically. Does drought have adverse impacts on the population?
  - The current drought is actually fairly recent. The past 20 years or so have actually been wetter than normal. However, this would still be worth considering.
- How many bison are removed from the Bison Control Area each year (total)?
  - This number isn't actually tracked. Bison harvested in the control area tend to be counted under different harvest categories (resident harvest, problem kills, etc.)

- There was a rapid increase from 1,300 animals to a peak of 4,000 animals in 2008. Is there any way of determining whether that's a predictable or rapid increase?
  - This kind of growth is typical of newly introduced populations.
- Regarding the definition of threatened (could be gone from the GNWT within our children's lifetime), how many bison generations is that?
  - 'Our children's lifetime' is defined as 75 years; this would equal approximately 10 bison generations (bison generation = 7 years).

22. Conservation measures for wood bison – *led by Jody Pellissey, Chairperson*  
*Discussion on whether immediate conservation measures are needed for wood bison.*

Discussed major threats and limiting factors faced by wood bison in the NWT. Vehicle collisions were identified as something that may warrant immediate attention; specifically, the removal of any potential attractants such as road salts.

Action #A2016051206: GNWT to discuss issue of road salts as wood bison attractants with the Department of Transportation. If this is not already being addressed, a suitable conservation measure may need to be considered.

23. Actions to prepare for a decision on listing wood bison – *led by Jody Pellissey, Chairperson*  
*Identify/coordinate actions that each Management Authority agrees to take to prepare for a decision on listing wood bison.*

Action #A2016051207: Secretariat to circulate draft table of actions that Management Authorities agree to take to prepare for a consensus agreement on listing wood bison. Management Authorities to review and complete table.

Action #A2016051208: Government of Canada to clarify involvement as a Management Authority in the listing and future management of wood bison in the NWT.

24. Management plan/recovery options - *led by Joanna Wilson, GNWT*  
*Discussion of options for the potential future development of a wood bison recovery strategy.*

Discussed options for adopting all or portions of existing wood bison management documents (e.g., federal recovery strategy, NWT Wood Bison Management Strategy, population specific management plans) as the basis for an NWT recovery strategy. Management Authorities were supportive of the idea of adoption, but felt that some consideration would need to be given to which parts to adopt. Question was raised whether consultation and engagement was necessary in the case of adoption. It was felt that given the prominence of wood bison in some regions, further consultation and engagement would likely be necessary. Support for the GNWT to bring forward a proposal for adoption at the next face-to-face meeting.

Action #A2016051209: GNWT to review existing wood bison management plans and bring recovery strategy proposal to the next face-to-face CMA meeting for consideration.

25. Materials needed for wood bison listing – led by Jody Pellissey, Chairperson  
*Identify materials that are needed to help Management Authorities carry out their engagement and consultation on listing.*

Standard documents for consultation and engagement are suitable: draft circulation letter, fact sheet, PowerPoint presentation, and poster. Management Authorities asked that the fact sheet include population-specific information.

26. Request for clarification on wood bison – led by Jody Pellissey, Chairperson  
*Deadlines and path forward for any requests for clarification on SARC's assessment of wood bison.*

Requests for clarification on SARC's assessment of wood bison are due by no later than June 14, 2016. The Secretariat will circulate examples of previous requests for clarification to aid Management Authorities.